

# KENTWOOD PARK

## Request for Exterior Addition or Modification

Request From: \_\_\_\_\_ Date: \_\_\_\_\_

Local Address: \_\_\_\_\_ Lot # \_\_\_\_\_ Phone: \_\_\_\_\_

Other Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### ALLOW UP TO 15 DAYS FOR APPROVAL

--- DOCUMENT CHECKLIST ---

*(To be submitted at time of request)*

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Permit                        | <input type="checkbox"/> Specifications               | <input type="checkbox"/> Building Plans |
| <input type="checkbox"/> Details                       | <input type="checkbox"/> Vendor Information           | <input type="checkbox"/> Photos         |
| <input type="checkbox"/> Attach Paint Color Swatch(es) | <input type="checkbox"/> Provide Roof Material Sample |   |

Brief Description of alteration, improvement, addition, etc.

\_\_\_\_\_  
\_\_\_\_\_

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Certificate of Insurance: \_\_\_\_\_

Occupational License #: \_\_\_\_\_

### --- HOMEOWNER'S AFFIDAVIT ---

I have read the Deed Restrictions and Policies of Kentwood Park Homeowners' Association, Inc., and agree to abide by same. No work will commence without the written approval of the Architectural Review Committee/Board of Directors. *Work must commence within thirty (30) days of approval unless otherwise indicated and approved.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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**ARCHITECTURAL CONTROL COMMITTEE RECOMMENDATION**

Approved                       Denied                      Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Comments: \_\_\_\_\_

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**FOR THE BOARD OF DIRECTORS:**

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

**PLEASE MAIL YOUR REQUEST TO:**

**Kentwood Park Homeowners' Association, Inc.**  
C/O Ameri-Tech Community Management  
24701 US Hwy 19 N. STE 102, Clearwater, FL 33763  
(727) 726-8000 ext 401 ~ qvo@ameritechmail.com - FAX (727) 723-1101